

**APodC Policy on:**

## **Association Invitation/Process for Invitations**

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Where an invitation or opportunity is presented to the CEO or the President the following procedures apply.

1. If the event is linked to a targeted objective in the workplan of the Board the CEO will discuss this with the President. They will determine the merits of attendance and make a decision, providing that the cost is less than \$1,000 AUD.
2. If the cost is over \$1,000 AUD the invitation will be raised with the Board for their decision.
3. Matters of professional development of the CEO will be raised with the Board for their approval.

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Adopted on: August 2007  
Reviewed: \_\_\_\_\_  
Revised: \_\_\_\_\_